

# ADDENDUM #1



**CONTRA COSTA COMMUNITY COLLEGE DISTRICT  
RFQ – ARCHITECT/ENGINEER FOR CCC NEW SCIENCE BUILDING PROJECT  
Contra Costa College**

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**NOTICE TO ALL CONSULTANTS:**

You are hereby notified of the following clarifications below. This Addendum shall supersede the original Request for Qualification (RFQ) Documents, and wherein it contradicts the same, and shall take precedence over anything to the contrary therein. All other conditions remain unchanged.

This Addendum forms a part of the RFQ Documents and modifies the original RFQ Documents dated **March 10, 2017**

**Acknowledgement of receipt of this addendum is required in your proposal cover letter. Please clearly note the addendum date and number. Failure to acknowledge may subject proposer to disqualification.**

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**REVISIONS & CLARIFICATIONS:**

**Section 2.2: Additional Project Information:**

District’s Measure E Presentation provided at the Non-Mandatory Pre-Proposal meeting is included as additional information on our website.

**Section 4, Tab 4 Project Experience:**

This section is revised to remove a requirement of a matrix on the last page of Tab 4. The same matrix requirement is located in Tab 6, Project Staff Qualifications, Section 5b.

**Tab 5, Section 1g** is revised to remove requirement under the bullet point. See below:

*Other sub-consultants may be required for this Project. The District reserves the right to approve or reject any external sub-consultants, or internal staff performing consulting services, proposed by the Consultant either during or after the selection process.*

- ~~• Describe your firm’s approach to laboratory design; include some history of previous design efforts on previous public works projects, preferably educational projects, awarded in the last five years.~~

**Tab 6, Section 5c is revised to say:**

If there are projects listed on staff resumes that are **not** part of the 10 submitted projects in your proposal, please include owner reference, contact name, title, and email and phone number for each project.

**RESPONSES TO REQUESTS FOR INFORMATION**

**QUESTION #1:**

For the last page of Tab 4 (matrix), would it be permissible to include items 2.b through in this matrix? We’d like to save the ONE PAGE per project limitation for images and project description and can easily incorporate all this information into one matrix.

**RESPONSE TO QUESTION #1:** Please see above for change in Tab 4 matrix requirement.

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### **QUESTION #2:**

Please clarify if the matrix identified in Tab 6, item 5b, is the same as one of the matrices identified in Tab 5, item 1d. If yes, under which tab, would you like this matrix to be included? Also, would it be possible to provide one matrix that includes all information requested in both Tabs?

### **RESPONSE TO QUESTION #2:**

They are not the same. In Tab 5, 1d we want to see which projects your subconsultants and your firm worked on together. One matrix should show common projects of the 10 you decide to submit in your proposal. The second matrix gives you an opportunity to show other (not submitted in your proposal), relevant common projects with your subconsultants. Matrix in Tab 6, 5d is to show which project staff members worked on your submitted 10 projects.

### **QUESTION #3:**

Also in Tab 6, item 5c (references), if this information has already been provided in the matrix you've asked us to provide under Tab 4, item 2m, can we delete this request and ONLY include references for projects listed on resumes that are **not** part of the 10 relevant projects.

### **RESPONSE TO QUESTION #3:**

Yes, If there are projects listed on staff resumes that are **not** part of the 10 submitted projects in your proposal, please include owner reference, contact name, title, and email and phone number for each project. Please see revision in Tab 6, Section 5c above.

### **QUESTION #4:**

As I was reading over requirements for Tab 6, it appears that you would like us to list references (item 5c) for ALL projects listed on each team members' resume? Could you please confirm if this is the case? OR, do you just want us to list references for the 10 projects we've chosen to highlight in Tab 4 (and if so, can we provide that in the matrix in Tab 4)?

### **RESPONSE TO QUESTION #4:**

Please see revision in Tab 6, Section 5c above.

### **QUESTION #5:**

Would you like a list of references from EACH consultant as well? If yes, would it be acceptable to request ONE page resumes from each consultant and then ask each to provide a ONE page list of references (thereby fulfilling the 2-page limit per project team member)? OR, can each consultant provide firm references in their one page firm profile requested in Tab 5?

### **RESPONSE TO QUESTION #5:**

The RFQ does not ask for references of all consultant firms submitted in Tab 5. References are required for all **project staff** listed in Tab 6, paragraph 1 a-j, which does include the lab planner and MEP lead engineer(s).

If you have any questions regarding this Addendum, please contact:

**Jovan Esprit, Contract Manager**

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**Contra Costa Community College District**

**500 Court St., Martinez, CA 94553**

All other terms and conditions of RFQ are to remain the same.

**END OF ADDENDUM #1**