

## ADDENDUM #2



**CONTRA COSTA COMMUNITY COLLEGE DISTRICT  
RFQ – ARCHITECT/ENGINEER FOR CCC NEW SCIENCE BUILDING PROJECT  
Contra Costa College**

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**NOTICE TO ALL CONSULTANTS:**

You are hereby notified of the following clarifications below. This Addendum shall supersede the original Request for Qualification (RFQ) Documents, and wherein it contradicts the same, and shall take precedence over anything to the contrary therein. All other conditions remain unchanged.

This Addendum forms a part of the RFQ Documents and modifies the original RFQ Documents dated **March 10, 2017**

**Acknowledgement of receipt of this addendum is required in your proposal cover letter. Please clearly note the addendum date and number. Failure to acknowledge may subject proposer to disqualification.**

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**REVISIONS & CLARIFICATIONS:**

**Tab 7 Project Approach: this section is revised to reflect a 7-page maximum.**

**RESPONSES TO REQUESTS FOR INFORMATION**

**QUESTION #1:**

Tab 4. 1. e. and f.: Do you require the architect's fee only or the complete design team fees including consultant's fees?

**RESPONSE TO QUESTION #1:**

There is no fee requirement in Tab 4.1. If the question refers to Tab 4, 2e and 2f "Initial and Final Professional Fee", please submit initial and final complete design team fee for projects listed.

**QUESTION #2:**

Tab 4. 1. K.: Can we provide the consultant's firm name and firm contact information only, or do you require the actual consultant team member name that worked on the project?

**RESPONSE TO QUESTION #2:**

Please submit main consultants firm names.

**QUESTION #3:**

Please clarify how the staffing information requested on Tab 6- 1. differs from the information requested on Tab 7. 2. in the paragraph that reads "...by clearly outlining management and *staffing* approach." Is it adequate to cover the staffing approach on Tab 6 only?

**RESPONSE TO QUESTION #3:**

Tab 6.1 is about project staff qualifications while Tab 7.2 is about your approach with specific examples of relevant projects and a staffing approach to address the required services. You may have a component of Tab 7.2 addressed in Tab 6.1 but we require that you provide your approach according to the RFQ requirements.

## ADDENDUM #2

### **QUESTION #4:**

Tab 6. 1. J: Please clarify what is meant by alternate team roles.

### **RESPONSE TO QUESTION #4:**

Any additional or alternate team roles that you decide to include in your proposal.

### **QUESTION #5:**

In light of the amount of information requested under Tab 2: Cover Letter, will the District consider upping the maximum page count for this section to two pages? Alternatively, would it be acceptable to include our Statement of Compliance with District Contractual Requirements in an Appendix?

### **RESPONSE TO QUESTION #5:**

Tab 2, Cover Letter page count limit will remain unchanged. You can include your contract comments in an appendix.

### **QUESTION #6:**

The RFQ requests eight sets original statements, as well as one set loose leaf and one set electronic. Should the one loose leaf set also have original signatures?

### **RESPONSE TO QUESTION #6:**

No, just the original.

### **QUESTION #7:**

Would the District consider upping the page limit under Tab 7: Project Approach? Our intention with this request is not to provide extraneous information, but to be able to present the most comprehensive approach to your project possible, which, as requested, also includes input from our Lab Planner and MEP Engineers.

### **RESPONSE TO QUESTION #7:**

Yes. Tab 7 Project Approach page count maximum has been revised in this addendum to 7 pages.

### **QUESTION #8:**

On Tab 5, page 8 of 13, Item 1.g: Describe your firm's approach to laboratory design, include some history of previous design efforts on previous public works projects, preferably educational projects, awarded in the last five years. Tab 5 relates to subconsultants. However the question above looks like it was meant to relate more towards the Architect or just the lab consultant and not for all the sub-consultants. Could the District please clarify the intent.

### **RESPONSE TO QUESTION #8:**

Please see Addendum #1 for correction.

### **QUESTION #9:**

Item 1.4 (RFQ Schedule) of the Request for Qualifications (RFQ) for the New Science Building Project at Contra Costa College indicates that the one day interview and mutual understanding meetings will be held on either April 10, April 12 or April 13. Could you confirm the exact date/s for these meetings.

### **RESPONSE TO QUESTION #9:**

One day interviews will be held at Contra Costa College on 4/13/17.

### **QUESTION #10:**

Does one-sided 11x17 sheet count as 1 page or two?

### **RESPONSE TO QUESTION #10:**

Please see the RFQ details, page 5: "...double sided pages will count as 2 pages."

## **ADDENDUM #2**

If you have any questions regarding this Addendum, please contact:

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**Contra Costa Community College District**

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All other terms and conditions of RFQ are to remain the same.

**END OF ADDENDUM #2**