

## ADDENDUM # 2



### CONTRA COSTA COMMUNITY COLLEGE DISTRICT RFQ – Pool of Architectural Services 2023 Addendum Date: April 5, 2023

You are hereby notified of the following changes, clarifications and/or modifications to the original Request for Qualifications (RFQ), and/or previous Addenda. This Addendum forms a part of the Request for Qualifications package and modifies the original RFQ documents. This Addendum shall supersede the original RFQ and previous Addenda wherein it contradicts the same and shall take precedence over anything to the contrary therein. All other conditions remain unchanged.

**Acknowledge receipt of this Addendum in your cover letter.** Failure to acknowledge may subject proposers to disqualification.

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#### A. Deletions, Additions, Changes, Revisions, Questions

1. Question:

Is the district open to revisions to the indemnity provisions? As written, the provision doesn't reference California Civil Code section 2782.8, Indemnity: Design Professional. Without reference to the civil code, our professional liability insurance carrier will not provide insurance for the Community College's projects that we might design.

Response:

As currently written, the language included in Exhibit A - Agreement for Architectural Services, Article 10 Indemnity/Architect Liability, does comply with Civil Code section 2782.8. If required to obtain insurance, Article 10 may be modified on a project-by-project basis as follows:

"10.1 To the furthest extent permitted by California law and pursuant to California Civil Code 2782.8, Architect shall indemnify and hold free and harmless..."

2. Question: Exhibit E doesn't list the insurance limits. Can you provide those?

Response:

Insurance limits are subject to change based on project size and type. Most project insurance limits will be as follows:

- Commercial General Liability: \$1 million
- Commercial Automobile Liability: \$1 million
- Employers' Liability: \$1 million
- Professional Liability: \$2 million

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3. Question:

For Tab 4, item 2. (a-j), since you're asking for quite a bit of information, would it be possible to provide all project data in a table in addition to the 1 page per project requirement? We've done this in the past, and it allows us to provide you with a more in-depth project description plus an organized/orderly view of project statistics.

Response: It is acceptable, but not required, to provide a single page data table in addition to one page maximum per project.

4. Question:

Will the District consider non-architects to be on the list as a prime?

Response: This RFQ is intended only for architecture firms. For individual projects where using a non-architect as a prime would be a benefit to the District, a project specific RFQ/P will be issued.

5. Question:

Considering there are 8 separate questions in Tab 7 – Approach, would the District consider changing the maximum allowable pages for that section to 8 pages instead of 7?

Response: Yes. Change RFQ Part 3.1 Tab 7 to "Tab 7 - Approach (*8 pages max.*)"

6. Question: In Tab 4, Section 2. Can we list projects that are near completion with an estimated date of project completion?

Response: Yes. Completion dates must be projected to be within the next 3 months.

7. Question: If we have minor modifications to the District's Agreement included as Attachment A, can we include those in our submittal, and if so, where should we include them?

Response: With the exception of indemnity and insurance requirements, modifications may be considered during negotiations for a specific project and should not be included in this submission.

8. Question: Under Tab 4 it says "Include a matrix identifying which of your proposed team members worked on submitted projects" – shall we include at the end of this section?

Response: Include the matrix at the end of the section. The matrix will not count against the page limit.

9. Question: For Tab 5, the Subconsultant Matrix, may we use an 11x17 sheet?

Response: Yes.

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10. Question: Can you confirm 2 pages for the cover letter and 8 pages for the Approach, as was stated at the pre-proposal conference?

Response:

Yes. Change to RFQ Part 3.1 Tab 2 to “Tab 2 – Cover Letter (2-pages max.)” and RFQ Part 3.1 Tab 7 to “Tab 7 - Approach (8 pages max.)”

11. Question: Do you need our rates and the sub-consultant rates? We see no mention of rates. If you do want them, where should we include them?

Response: No. Rates will be requested as part of specific project proposals.

12. Question: Please confirm if the consultant teams that worked on the district’s FMP are precluded from the projects to be awarded from this pool.

Response: Confirmed. Architecture firms and their subconsultants working on the district’s FMP are NOT precluded from being part of the qualified pool.

13. Question: I wanted to know if there was an attendance list that would be published for the pre-bid zoom conference regarding the solicitation titled “RFQ – Pool of Architectural Professional Services 2023.”

Response: This will be posted on the District’s website.

<https://webapps.4cd.edu/apps/purchasingviewbids/default.aspx>

14. Question: Can you please post today’s pre-submittal meeting presentation and attendees’ list on the District’s website?

Response: This will be posted on the District’s website.

<https://webapps.4cd.edu/apps/purchasingviewbids/default.aspx>

15. Question: Should the Litigation History section referred to as “Part 4” on Page 11 actually be Tab 8?

Response: Yes. Change “Part 4 – Litigation History...” to “Tab 8 – Litigation History...” and add “Part 4 – Not Used” to RFQ.

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**B. If you have any questions regarding this Addendum, please contact:**

Ben M. Cayabyab, Contracts Manager  
Contra Costa Community College District  
500 Court St., Martinez, CA 94553  
Email: [4CDPurchasingRFIs@4cd.edu](mailto:4CDPurchasingRFIs@4cd.edu)

All other terms and conditions of RFQ are to remain the same.

**END OF ADDENDUM # 2**