

ADDENDUM # 3



CONTRA COSTA COMMUNITY COLLEGE DISTRICT RFQ – Pool of Architectural Services 2023 Addendum Date: April 7, 2023

You are hereby notified of the following changes, clarifications and/or modifications to the original Request for Qualifications (RFQ), and/or previous Addenda. This Addendum forms a part of the Request for Qualifications package and modifies the original RFQ documents. This Addendum shall supersede the original RFQ and previous Addenda wherein it contradicts the same and shall take precedence over anything to the contrary therein. All other conditions remain unchanged.

Acknowledge receipt of this Addendum in your cover letter. Failure to acknowledge may subject proposers to disqualification.

A. Deletions, Additions, Changes, Revisions, Questions

1. Question:

For the subconsultant matrix, if we're listing more than one discipline per firm and need more space, would you prefer we have it on two separate pages or can we do an 11x17 foldout to have the matrix be on one page?

Response:

The subconsultant matrix can be 11x17 or two pages.

2. Question:

Since the cover letter is a 1 page minimum, but requires statements of compliance, may we include those statements on the back of the cover letter?

Response: The maximum pages for the cover letter was changed to 2 pages in Addendum 2.

3. Question:

On the subconsultant matrix, if our firm is self-performing one of the disciplines, would you like for us to fill out a row in the form, or should that be for other firms only?

Response:

Include self-performed subconsultant disciplines as a line in the subconsultant matrix.

4. Question:

In Tab 2, what is the District hoping to see for the Company Organization chart? Due to the 2 page limit of that section, can we provide a high level summarized version?

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Response:

Provide an organization chart for the office that would serve 4CD. Include firm executive management, principal, project manager, project architect, and other positions that give an overview of firm structure.

5. Question:

In the pre-proposal meeting, the District said they would consider making Tab 7 (approach) 8 pages to answer the 8 questions. Can you confirm the new page limit?

Response:

Page limit updated in Addendum 2.

6. Question:

In the pre-proposal meeting, the District said any projects that come out as Design Build would likely only be criteria documents in this pool. In Tab 4, can some of our projects be design criteria examples we have completed?

Response:

Yes.

B. If you have any questions regarding this Addendum, please contact:

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All other terms and conditions of RFQ are to remain the same.

END OF ADDENDUM # 3