



Section 00100
NOTICE INVITING BIDS
(INFORMAL BIDS)

**C-4016 Science Center
Conference Room #241 Conversion**

Contra Costa College
2600 Mission Bell Dr.
San Pablo, CA 94806

NOTICE IS HEREBY GIVEN that the Governing Board of the Contra Costa Community College District (District), Martinez, California, will receive sealed bid proposals for the furnishing of all labor, materials, equipment, transportation and services for the construction of the project titled **C-4016 Science Center Conference Room #241 Conversion**.

Construction Cost Estimate (Range): \$ 50,000 to \$ 70,000
California License Required: B – General Building Contractor

In general, the scope of work includes converting the existing Conference Room #241 into two office spaces.

The District does not provide hardcopies of bid documents or reimburse cost of printing, delivery, or any expenses related to the bidding process.

For information directly from the District, you may also log on to the District Website: <https://webapps.4cd.edu/apps/purchasingviewbids/default.aspx>. Project documents available include, but are not limited to, plans, specifications, addenda, bidders lists, bid results, etc., and can be viewed on this District webpage. Builders Exchanges around Northern California are also notified.

All questions related to this project must be submitted by email, no later than April 27, 2022, to:

Rod Herrera, Senior Buyer
Contra Costa Community College District
500 Court St., Martinez, CA 94553
Email: rherrera@4cd.edu

Each bid shall be made on the bid form, which is included in the Bid Documents and when submitted, shall be accompanied by a Bid Bond or Certified Cashier’s Check in the amount of 10% of bid (made payable to the Contra Costa Community College District). The District reserves the right to forfeit Bid Bond submitted for failure of the successful bidder to secure Payment & Performance Bonds.

IMPORTANT INFORMATION:

Pre-Bid Meeting and Job Walk, Date/Time:Friday, April 15, 2022 at 11:00AM (MANDATORY)

Pre-Bid Meeting Location:Room 241, Science Center – see Campus Map

PLEASE NOTE: A Site Visit will be held immediately following the Pre Bid meeting. **Please remember to obtain a Certification of Site Visit, signed by the District Representative, prior to leaving the site.**

Last Date / Time for Bidder’s

Requests for Information:April 27, 2022 (prior to 2:00PM)

Bids Due No Later Than, Date / Time:May 10, 2022 (prior to 2:00PM)

Bids Must Be Received at:Contra Costa Community College District (Lobby)

500 Court St, Martinez, CA 94553
Attn: Rod Herrera, Senior Buyer
(925)229-6957

Bids must be received by the District prior to the time and by the date noted above. Bids that are not received by the District prior to the time and by the date noted above will not be accepted, and will be returned to the Bidder unopened. **The District highly encourages all bidders to hand deliver their proposals as the District is not responsible for proposals not being delivered in a timely manner by 3rd party carriers!**

The successful bidder will be required to furnish a labor and material bond in an amount equal to one hundred percent (100%) of the contract price and a faithful performance bond in an amount equal to one hundred percent (100%) of the contract price, said bonds to be secured from a surety company acceptable to the Contra Costa Community College District and authorized to execute such surety in the State of California.

This project is a public works project and is subject to prevailing wage rate laws. A copy of the prevailing rates of wages is on file with the Contracts & Purchasing Office of the Contra Costa Community College District, available at the DIR website at <https://www.dir.ca.gov/oprl/pwappwage/PWAppWageStart.asp>. Said rates of wages shall be included in the contract for the work by this reference.

Attention is directed to Section 4100 through 4113 of the Public Contract Code concerning Subcontractors, with emphasis on Section 4104, known as the "Subletting and Subcontracting Fair Practices Act, effective July 1, 2014.

Attention is directed to Labor Code Section 1725.5 regarding Department of Industrial Relations (DIR) contractor registration process including registration criteria and implementation of DIR registration requirements. Labor Code Section 1771.7 establishes contractor's obligation to submit Certified Pay Roll (CPR) to the Department of Labor and Standards Enforcement (DLSE) and public works monitoring and enforcement. Labor Code Section 1773.3 requires the District to submit a PWC-100 to DIR for all public works contract awarded effective January 1, 2015.

Site Visit Certification (Section 00450) shall be authorized by the representative of the District and shall be submitted with the bid. **Failure to submit all of the above may cause your bid to be non-responsive and disqualified for contract award.**

The contract time is **120 Calendar Days** between the Notice to Proceed date and the Contract Substantial Completion date. Liquidated Damages shall be set for **Three Hundred Dollars (\$300.00)** for each Calendar Day the Work is delayed beyond the contract Substantial Completion date; and **One Hundred Dollars (\$100.00)** for each Calendar Day Remaining Work is delayed beyond the Contract Final Completion Date. The Contra Costa Community College District reserves the right to reject any and all bids and/or waive any informality or irregularity in any bid received. No bidder may withdraw their Bid for a period of fifteen (15) Calendar Days after the date set for opening thereof. Certificates of Liability Insurance with proper endorsements shall be required for the successful bidder.

This bid process is conducted under the CUPCCAA Informal Bid Regulations. The District has pre-qualified General Contractors through the CUPCCAA Process, and the list of pre-qualified General Contractors can be found on the District's web site:

<http://www.4cd.edu/business/purchasing/docs/List%20of%20Prequalified%20Contractors.pdf>

Contractors who are not on the pre-qualified list will be required to submit an application prior to award.

END OF SECTION 00100