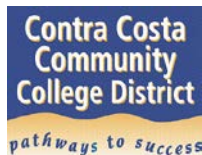


AGENDA



PROJECT NUMBER/NAME: C-4016, Increment 3
CAMPUS: Contra Costa College, San Pablo, CA
DSA #: Not Applicable

MANDATORY C-4016, Increment 3 - PRE-BID MEETING

Date: November 16, 2021
Time: 11:00 a.m.
Location: Contra Costa College
Building and Grounds Department Conference Room
2600 Mission Bell Drive
San Pablo, CA 94806

IMPORTANT NOTE: An on-site job walk/field presentation follows the meeting. Attendance at this meeting and job walk is mandatory. At completion of the field presentation, be certain to obtain a Certification of Site Visit (Section 00450), signed by the District. This signed form must be submitted with your bid.

I. Project Team Members:

Ines Zildzic	Vice Chancellor, Facilities Planning and Construction – CCCC
Kathleen Halaszynski	Director of Construction Program Control – CCCC
Ben M. Cayabyab	Contracts Manager – CCCC
Ron Johnson	Project Manager – Critical Solutions, Inc. (CSI)
Johnny Wong	Architect of Record (AOR) – SmithGroupJJR
Gaile Suarez	Asst. Project Manager – Critical Solutions, Inc. (CSI)
Robert Bagany	Sr. Project Engineer – Critical Solutions, Inc. (CSI)
Dayne Johnson	BKF – Civil Engineer of Record
Wilson Wong	Forensic Analytical Consulting Services (FACS) – Abatement Consultant
Bruce King	Buildings & Grounds Manager – Contra Costa College (CCC)

II. Welcome and Introductory Remarks

- Team Introductions
- Public Safety, Noise, and Parking
- COVID-19 Guidelines
 - ✦ Refer to Contra Costa County Health website
 - ✦ 4CD COVID-19 Information found on www.4cd.edu
- Project Stabilization Agreement DOES apply to this project.
- EADOC Web-Based Management System will be used.

III. Brief Project Description

- Increment 3 scope includes abatement and demolition of the Biology Building, Physical Sciences Buildings and other structures as noted on the Contract Drawings or in the Specifications. Other related Work includes, but not limited to: removal of trees, site grading, capping or removing utilities, disconnecting the fire alarm system and other active systems

IV. Summary of Work

- In general, the Work consists of the following, but not limited to: installation of temporary facilities, safety signage, wayfinding signage, roads, fencing, and lighting; storm water pollution prevention; abatement of hazardous materials; demolition and removal of multiple buildings and structures, a pedestrian bridge foundation, and above-ground and below-ground utilities; and all related work.

V. Project Work Restrictions (SECTION 01140) & Temp Facilities and Controls (Section 01500)

- Temporary Work Activity Plan
- Temporary Fencing
- Temporary Lighting
- Utility Shutdowns, Exterior Lights, etc.
- Truck Access and One-Way Road
- Fire Lane Access for Fire District
- Storm Water Pollution Prevention (Section 01572)

VI. Bid Phase Communications & Correspondence:

- All questions related to this Project must be submitted via email, to:

Ben M. Cayabyab, Contracts Manager
Contra Costa Community College District
500 Court St., Martinez, CA 94553
Email: bcayabyab@4cd.edu

VII. Addenda Update:

- Addendum #1 – Most likely will be issued on approximately November 24, 2021.

VIII. Bid Phase Schedule Milestones

- **Last day for RFI:December 6, 2021, prior to 5:00 p.m.**
- Last Addendum Issued:December 10, 2021
- **Bid Opening:.....December 16, 2021, 2:00 p.m.**
- Award of Contract:January 13, 2021(approximate)
- Notice to Proceed.....January 31, 2021 (approximate)
- **Work Starts on Site..... February 1, 2021 (approximate).** See Work Restrictions

IX. Bid Opening:

- **Bids must be received at the Contra Costa Community College District Office, 500 Court St, Martinez, CA, by December 16, 2021, prior to 2:00 PM.**
- All bids will be time stamped at the reception counter in the building lobby.
- Any bid received after the bid opening time will be rejected.
- An announcement will be made at the two-minute mark prior to the bid opening deadline.

X. Bid Package:

- Review your bid package carefully before submitting it. Be sure to include all required documentation, or bid will be rejected.
 - ✦ Completed Bid Proposal Form (Section 00300), to include bidder’s name and signature.
 - ✦ An active CLSB license number, as required in the bid documents.
 - ✦ Acknowledgement of any addenda issued.

- ✦ Listing of actively-licensed subcontractors, including license numbers and DIR numbers.
- ✦ Bid Bond – 10% of bid Amount.
- ✦ Bid bond must accompany bid; company checks can be accepted, but no cash will be accepted.
- ✦ Statement of Bidder’s Qualifications (Section 00400), signed by an authorized officer of the Bidder.
- ✦ Non-Collusion Affidavit, fully executed.
- ✦ Completed and signed Certification of Site Visit (Section 00450).
- ✦ Other documents as required by the Contract Documents.
- ✦ Contact Ben M. Cayabyab, Contracts Manager, if you have additional questions.

XI. Contract Duration Discussion

- SECTION 00600, CONSTRUCTION AGREEMENT
- **200 Calendar Days** from Notice to Proceed (NTP) to Substantial Completion (SC)
- 35 Calendar Days between SC and Final Completion (FC)
- Work on Site Can’t Start Until - See Project Work Restrictions

XII. Substitution requests MUST comply with Contract Documents

- SECTION 00700, GENERAL CONDITIONS, Article 3.11.4
- Sample Substitution Request form is included in bid package.

XIII. DSA (CA Division of the State Architect)

- This is NOT a DSA-monitored project.

XIV. Site Job Walk/ Field Presentation

- Review Construction Site
- Review Staging Areas
- Walk Inside the Buildings. Limited access due to classes in session.
- **Certification of Site Visit (Section 00450). Distributed after Site Walk.**