



SECTION 00300  
BID PROPOSAL FORM  
(INFORMAL BIDS)

Bidder's Name \_\_\_\_\_

D-639 ADA IMPROVEMENTS – PHASE 3 CIVIL

DIABLO VALLEY COLLEGE  
321 GOLF CLUB ROAD, PLEASANT HILL, CA 94523

**PROPOSALS DUE: March 23, 2018 prior to 2:00 PM**

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**INSTRUCTIONS TO BIDDERS:**

- Please send your BID Proposal in one of these methods:  
a) Email: [jesprit@4cd.edu](mailto:jesprit@4cd.edu); b) Fax: 925-370-7512; c) Drop off at District Office
- Don't forget to include a Bid Bond for 10% of the Bid amount; (copy attached to Bid Proposal is accepted, original by mail to follow); and signed Certification of Site Visit;
- Bid results shall be sent to you via email message and posted at the District Website;
- For clarification, please call: Jovan Esprit, 925-229-6959 or [jesprit@4cd.edu](mailto:jesprit@4cd.edu)

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Attention is directed to Labor Code Section 1725.5 regarding Department of Industrial Relations (DIR) contractor registration process; registration criteria and implementation of DIR registration requirements. Labor Code Section 1771.7 establishes contractor's obligation to submit Certified Payroll (CPR) to the Department of Labor and Standards Enforcement (DLSE) and public works monitoring and enforcement. Labor Code Section 1773.3 requires the District to submit a PWC-100 to DIR for all public works contract awarded effective January 1, 2015.

1. INTRODUCTION

- A. The Bidder proposes to perform the Work for the Contract Sum and within the proposed time, based upon an examination of the Job Site and Specifications.
- B. The Bidder certifies this proposal is submitted in good faith.
- C. The signed copy of the Certification of Visit to the Site shall be attached to the Proposal Form.
- D. The Bidder shall attach a Bid Security for ten percent (10%) of the Bid Amount in the form of Bid Bond, or Certified Check payable to the District.

Please Note: PCC 20651 (b); In the event, the successful bidder fails to provide the required Payment and Performance bonds, the Bid Security shall be forfeited in favor of the District and Contractor shall not be entitled for contract award.

2. BID AMOUNT

For labor, materials, insurances, bonds, fixtures, equipment, tools, transportation, services, sales taxes and other costs necessary to complete the public project in accordance with Specifications, for a stipulated Contract Sum in the amount of:

**Quote for the BASE BID Scope of Work:**

\_\_\_\_\_ \$ \_\_\_\_\_  
(Write amount of Base Bid)

3. ADDENDUM (if applicable): #1 Received Date: \_\_\_\_\_; #2 Received Date: \_\_\_\_\_;

4. SUBCONTRACTORS LIST (If Any)

Attention is directed to Section 4100 through 4113 of the Public Contract Code concerning Subcontractors, with emphasis on Section 4104, known as the "Subletting and Subcontracting Fair Practices Act, effective July 1, 2014.

|     | Type of Work | Subcontractor's Name | Address/Phone | Business License # & DIR Registration # |
|-----|--------------|----------------------|---------------|---|
| (1) |              | _____                | _____         | _____                                   |
| (2) |              | _____                | _____         | _____                                   |
| (3) |              | _____                | _____         | _____                                   |

4. COMPLETION TIME

- A. For establishing the Date of Substantial Completion, the contract time shall be **20 calendar days** after date of Notice to Proceed.
- B. Final Completion shall be **14 calendar days** after the date of Substantial Completion.
- C. Prior to the Notice to Proceed issued by the District, the Contractor shall provide a CPM construction schedule, prepared in Microsoft Project format, utilizing the entire time allowed to complete the project. Schedule shall be subject to District's approval.

5. ACCEPTANCE AND AWARD

The District reserves the right to waive minor irregularities or reject all bids; or negotiate changes before or after execution of the Contract. This Bid shall remain open and shall not be withdrawn for a period of 10 days after Bid Opening date.

If written notice of acceptance of this Bid is mailed or delivered to the Bidder within 10 days after the date set for the receipt of this Bid, or other time before it is withdrawn, the Bidder shall execute and deliver to the District a Contract prepared by District with the required Surety Bonds and Certificates of Insurance, within 10 days after personal delivery or deposit in the mail of the notification of acceptance.

Notice of acceptance or request for additional information may be addressed to the Bidder at the address provided.

The undersigned hereby certifies under penalty of perjury under the laws of the State of California that all the information submitted by the bidder in connection with this proposal and all the representations herein made are true and correct.

\_\_\_\_\_ CSLB License No.: \_\_\_\_\_ Exp: \_\_\_\_\_  
Firm Name

\_\_\_\_\_ DIR Registration No.: \_\_\_\_\_  
Address

\_\_\_\_\_ Phone: \_\_\_\_\_

\_\_\_\_\_ Email: \_\_\_\_\_

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