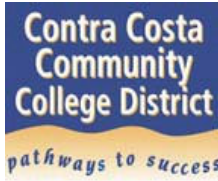


MEETING AGENDA



PROJECT NAME/NO.: D 1150 LIFE HEALTH SCIENCE (LHS)

D 1241 LEARNING CENTER (LC)

BID DUE : WED. JUNE 26th NO LATER THAN 2:00PM

MANDATORY PRE-BID MEETING

Date: WEDNESDAY JUNE 5TH 2024

Time: 11:00 AM – start at LHS then proceed to LC. **** Must attend both site walk. Attached campus map**

Location: Meet at Parking LOT # 4 in front of Life Health Science
DIABLO VALLEY COLLEGE - 321 Golf Club Road, Pleasant Hill CA 94523

- **PROJECT TEAM MEMBERS**

- a) Dinah Baharin, Project Manager, CCCD
- b) PJ Roach, Director of Capital Construction Program Operations, CCC
- c) Ben M. Cayabyab, Contract Manager, CCCD
- d) Jame Buchanan Director of Maintenance and Operations, CCCD
- e) Consultant for Roofing : Alan Burnett, Steelhead Engineers Inc
- f) Consultant For Asbestos Survey: Steff Steiner, Terracon

Welcome! We look forward to the opportunity to working with you and to a successful completion of this project.

- **IMPORTANT DATES**

- **Last date for Bidders Requests for Information:** June 13, 2024 prior to 2:00pm
- **Last date issue of Addendum / Response to RFI:** June 18, 2024 prior to 5:00pm
- **Bids Due No Later Than, Date / Time:** June 26, 2024 2:00PM

- **Bids Must Be Received at:** Contra Costa Community College District (Lobby)
500 Court St, Martinez, CA 94553
Attn: Ben M. Cayabyab, Contracts Manager

**** Bid Package must be sealed and clearly labelled "D-1150 ROOF REPLACEMENT LIFE HEALTH SCIENCE AND D-1241 ROOF REPLACEMENT LEARNING CENTER". The envelope must contain the name and the address of the bidder**

**** All Bids will be received at the lobby, reception counter 1st Floor**

**** July 10th Governing Board meeting.**

Anticipate Notice of Award July 11th,

Anticipate Notice to Proceed August 1st

Substantial Completion September 9th **All construction is completed, punch list on the way.

Final Completion September 30th

- a. Sign-in sheet will be circulated and returned to Dinah Baharin. This will be posted on the website. We will start with LHS and will proceed to LC. Bidders must attend BOTH site visit.
 - b. Certification of Site Visit Section 00450 will be issued to bidders after completion of **site visit to be signed and submitted with the proposal BID form.**
- **BRIEF PROJECT INTRODUCTION –**
Alan Burnett from Steelhead Engineer will give brief project overview
 - 1) D-1150 Life Health Science and D-1241 Learning Center Both Building will be under 1 Bid
 - 2) Tremco Roofing system is the basis of design – “Cool Roof” Single Ply Fleece Back
 - 3) Complete removal and disposal of existing roof to existing roof deck
 - 4) Existing roof for both LHS and LC - Built up roofing
 - 5) D 1150 LHS Year Built 1960
 - 6) D 1241 LC Year Built 1974 (1st Floor) and Second Floor in 1993
 - 7) There will be Addendum 1 that will be issued this week.
 - 8) There is no Bid Alternate
 - 9) District does not pay overtime. Any work done outside business hours or holidays must be accounted in the bid proposal
 - **BID PACKAGE**
All questions must be emailed to Purchasing and copied to District Project Manager. **Oral and other interpretation during this meeting will be without legal effect.**
- Email questions to:**
- Ben Cayabyab , Contract Manager**
Email: bcayabyab@4cd.edu
Contact Number: 925- 229 6956
- Copied to:**
Dinah Baharin, Project Manager
Email: rbaharin@4cd.edu
Cell: 415-200 8451
- **ADDITIONAL REMARKS**
 - a) All buildings will be occupied during the construction. Extreme care and safety of students must be adhered at all time.
 - b) Dumpsters – Designate area for dumpsters for approval. Do not use campus dumpsters
 - c) Materials staging must be fenced and locked. Designate area for campus approval
 - d) Building entry – request keys from Maintenance office or Campus Police for access.
 - e) Inspection and approval – Conducted by Steelhead Engineers
 - f) Toilets – never used campus restrooms. Provide Porta Potty
 - g) District observed holidays – see attached.



2024-2025 Academic Calendar

July 2024						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August 2024						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October 2024						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November 2024						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December 2024						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

July	
4	Independence day

August	
21-22	FLEX Days (Optional)
23	Mandatory Fac Srvc Day
26	Semester Begins
31-1	No Sa/Su Classes

September	
2	Labor Day
7-8	Fall Sa/Su Classes Begin
9	Census Date

October	
11	Indigenous Peoples' Day (obs)

November	
11	Veterans Day (Observed)
28	Thanksgiving
29	Day After Thanksgiving
30-1	No Sa/Su Classes

December	
13	Fall M-F Classes End
14-15	Fall Sa/Su Classes End
20-30	Winter Recess
24	Christmas Eve (Observed)
25	Christmas Day
31	New Year's Eve

January 2025						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March 2025						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April 2025						
Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May 2025						
Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June 2025						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

January	
1	New Year's Day
20	Martin Luther King Jr. Day
22-23	FLEX Days (Optional)
24	Mandatory Fac Srvc Day
27	Spring M-F Classes begin

February	
1-2	Spring Sa/Su Classes Begin
10	Census Date
14	Lincoln's Birthday (Observed)
15-16	No Sa/Su Classes
17	President's Day

March	
23-29	Spring Break

April	
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May	
17-18	Spring Sa/Su Classes End
23	Spring M-F Classes End
26	Memorial Day

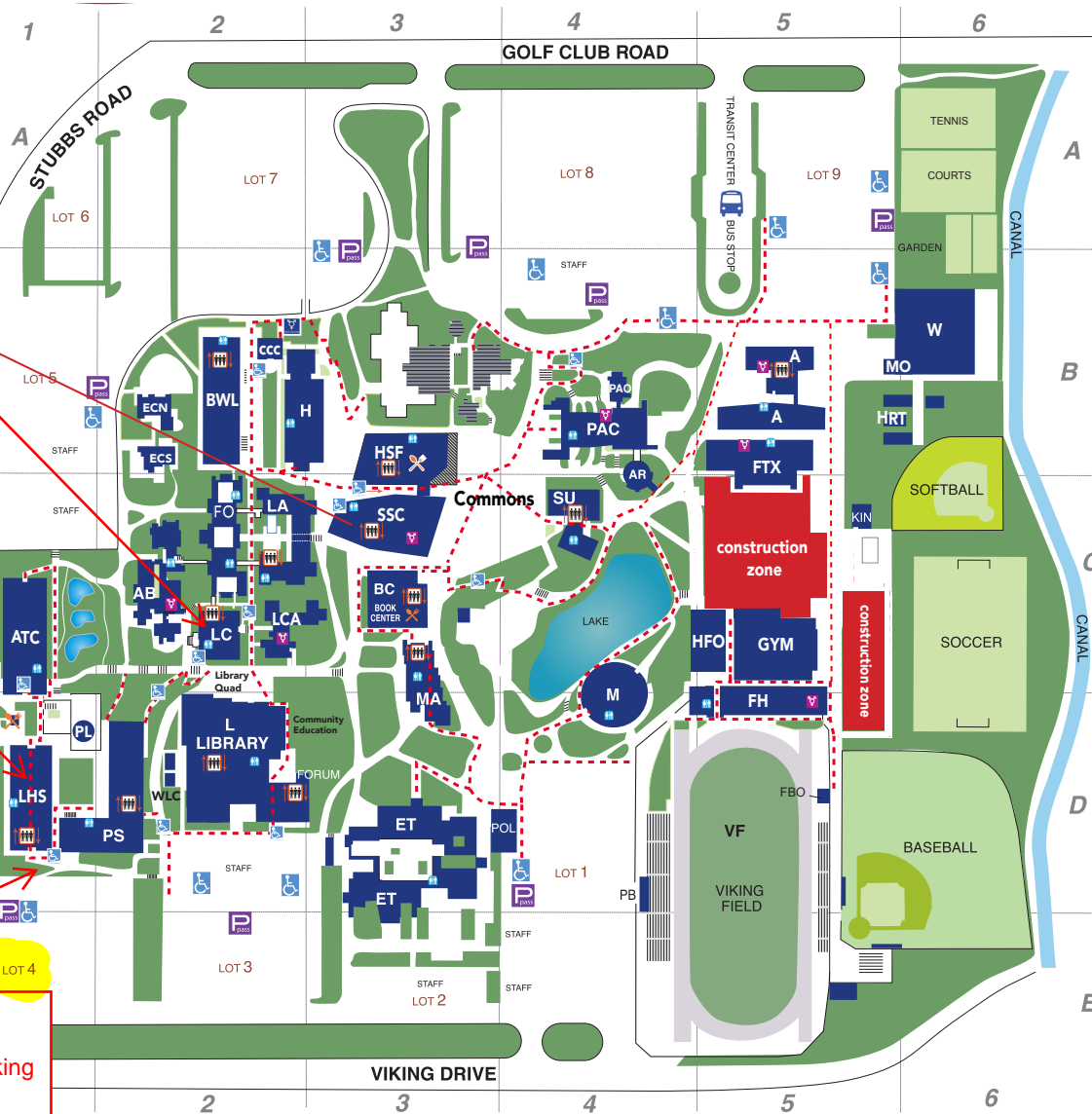
June	
19	Juneteenth

	Instructional Meeting Days							Instructional Days for 175 Requirement	Mandatory Flex Srvc Days	Total Days
	Su	M	Tu	W	Th	F	Sa			
Fall	14	14	16	16	15	14	14	94	1	95
Spring	14	15	16	16	16	15	14	94	1	95
										4
										194

- Non-Instructional Day
- District Holiday/Recess
- Class Start/End

Flex Obligation (C & A/C)
 Su, M, Th, F, Sa
 Su, M, F, Sa
FLEX (Max 2 Var)
Total Service Days

DVC PLEASANT HILL CAMPUS MAP



SSC Student Services Center
Admissions and Records
Assessment
Cashier's Counter
Counseling Center
Financial Aid

LEARNING CENTER BLDG

LIFE HEALTH SCIENCE BLDG

Pre-Bid meeting location outside of Life Health Science (LHS) Bldg. Parking Lot #4

SERVICE/PROGRAM	BLDG	GRID
Administration	AB	C2
Admissions & Records Office	SSC	C3
Aquatics (closed for construction)	AQ	C5
Arena Theater	AR	BC4
Art Classrooms & Faculty Offices	AO	B3
Art Gallery	A	B5
Assessment Center	ATC	C3
Advanced Technology Center	ATC	C1
Book Center	BC	C3
Business & World Language	BWL	B2
Cafeteria	HSF	B3
Career, Employment, & Transfer	SSC	C3
Cashier's Office	SSC	C3
College 4 Kids	L	D2
Community Conference Center	CCC	B2
Community Education	L	D2
Computer Center	L	D2
Counseling Center	SSC	C3
Culinary	HSF	B3
Dental Clinic	LHS	D1
Diablo Room	HSF	B3
Disability Support Services (DSS)	SSC	C3
Early Childhood Education North	ECN	B2
Early Childhood Education South	ECS	B2
Educational Talent Search (ETS)	SSC	C3
Engineering Technology	ET	D3
Enrollment Lab	SSC	C3
EOPS, CARE, CalWORKs	SSC	C3
Faculty Offices	FO	C2
Faculty Office Annex	FOA	D2
Field House	FH	C5
Financial Aid Office	SSC	C3
Fitness & Exercise	FTX	D2
Football Office	FBO	D5
Forum	L	D2
Garden	Garden	AB6
Gymnasium	GYM	C5
Health Faculty Offices	HFO	C5
Horticulture	OH	B6
Hospitality Studies & Food Court	HSF	B3
Humanities	H	B2
Human Resources	AB	C2
Instruction Office	AB	C2
International Students Services	SSC	C3
Kinesiology	KIN	C5
Learning Center	LC	C2
Learning Communities Annex	LCA	C2
Liberal Arts	LA	C2
Library	L	D2
Life & Health Sciences	LHS	D1
Maintenance & Operations	W	B6
Mathematics	MA	C3
Math Lab	LC	C2
Men's Locker Room	ML	C5
Music	M	CD4
Norseman Restaurant	HSF	B3
Performing Arts Center	PAC	B4
Performing Arts Offices	PA	B4
Planetarium	PL	D1
Police & Safety Services	POL	D4
Pool (closed)	(closed)	C5
President's Office	AB	C2
Press Box	PB	D4
Printshop	BC	C3
PUMA Center	LCA	C2
Receiving	W	B6
Scholarship Office	SSC	C3
Science Center	SC	D1
Student Life Office	SU	C4
Student Services Center	SSC	C3
Student Union	SU	C4
Study Abroad	FO	C2
Television Studio	ST	C1
Tennis Courts	Courts	A6
Tutorial Services	LC	C2
Veterans Services	LCA	C2
Viking Field/Stadium	VF	D4
Warehouse	W	B6
Welcome Services	SSC	C3
West Library Classrooms	WLC	D2
Woman's Locker Room	WL	C5
WorkAbility III Program	SSC	C3
Workforce Development	AB	C2
Year-up	ET	D3

If you need mobility assistance, contact Disability Support Services 925-969-2185

Parking Permit Machine
 Accessible parking*
 Accessible ramp
 Accessible pathways
 Cafe
 Elevator
 Restroom
 Gender Inclusive Restroom

*Vehicles with an accessible placard or plate can park in any parking spot and no permit is necessary. Excludes loading zones and metered parking.

police services: 925-686-5547 main campus line: 925-685-1230 www.dvc.edu

Student Centers	BLDG	GRID	Student Centers	BLDG	GRID
Academic Support Center (ASC)	L-150	D2	Math & Engineering Center	LC 200	C2
Arts, Communication & Language Center	PAC 101, 102, 106	B4	Science & Health Center	PL 102-103	D1
Business, Computer Science & Culinary Center	BFL 107, 108 & 109	B2	Social Sciences Center	LC 105 & 107	C2

Last update: 2-23-23