



**CONTRA COSTA COMMUNITY COLLEGE DISTRICT
500 Court St, Martinez, CA 94553**

**PRE-BID MEETING & JOB WALK AGENDA (MANDATORY)
August 15, 2019 at 11:00 AM
Diablo Valley College**

D-4012 PE-K Complex – Phase 0 Demolition

BID DATE – August 27th prior to 2 PM

IMPORTANT NOTE: An on-site job walk/field presentation follows the meeting. Attendance at this meeting and job walk is mandatory.

1. Introduction of Project Team Members:

District: P.J. Roach – Facilities Project Manager (CCCCD)
Rob Mohr – Construction Manager (CSI)

Designers: HMC Architects

Haz Mat: Terracon Consultants – Will Frieszell

2. Communication During Bidding and Contract Award Phase

- All questions, clarifications, and requests for information (RFI) shall be directed to Ben Cayabyab (District Office) in writing via email messages at: bcayabyab@4cd.edu;
- Advanced responses to the RFIs shall be communicated back to Ben Cayabyab (DO) for Contractor information;
- All responses to all RFIs shall be included in the Addendum to be issued by the District;

3. Project Scope and Description:

A. Scope

Complete hazardous material removal and demolition of the following:

- PE Office – 4400 SF, two story, wood framed building constructed in 1974.
- Concessions / Stadium Restrooms – 2800 SF, single story, wood and masonry building constructed in 1965.
- Storage trailer – 12’x40’ modular storage building.
- Utility Building – 15’x 22’
- Adjacent miscellaneous site structures and accessories

4. Contractor Job Site Coordination:

A. Access & Parking

- Within job site only. No parking in student or staff lots.

B. Storage

- Contractor responsible for security of their stored materials, equipment, tools, etc.

C. Dumpsters

- Provided by the Contractor. Location to be approved by District.

D. Work hours

- Work Restrictions are as follows:
 - Work may be performed outside of regular working hours with advance written consent to maintain the schedule

E. Site clean up

- Contractor is responsible for keeping the site clean and safe during and after hours. If not maintained the District will complete and back charge the Contractor.

5. PLANS & SPECIFICATIONS:

- Available at <http://www.4cd.edu/webapps/purchasingviewbids/default.aspx>
- See Invitation to Bid for additional information.
- Project is subject to Department of Industrial Relations prevailing wages. Contractors must have a current DIR registration number for award of contract.

6. BID PACKAGE:

- Bid Form
- Site Visit Certification Required
- Bid Security 10% of Bid (Bid Bond / Cashier's Check)
- Acknowledgement of Addenda in Bid Proposal Form
- Non-Collusion Affidavit
- Pre-Qualification questionnaire
- Authorized signature of Bid – Bid amount will remain valid for 90 days following acceptance.
- See Contract Documents for additional requirements and/or contact District Purchasing Contracts Manager, Ben Cayabyab

7. BONDS:

- Payment Bond is 100% of Contract amount
- Performance Bond is 100% of Contract Amount
- See Contract Documents for additional requirements

8. Project schedule

- Addendum 1 to be issued by tomorrow – includes site plans and work restrictions
- Pre-Bid RFIs due August 20, 2019 by 5 PM.
- Bids due – August 27, 2019 prior to 2 PM.
- Board approval on September 11, 2019

9. Field Walk (Following the meeting)